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Iconia Talk 7

User's Manual

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Acer Iconia Talk 7 User's Manual
Covers: B1-723
Regulatory Model Number (RMN): A5301
This revision: August 2015

Sign up for an Acer ID and enjoy great benefits

Open the *Acer Portal* app from the *Start* screen to sign up for an Acer ID or sign in if you already have an Acer ID.

There are three great reasons for you to get an Acer ID:

- Build Your Own Cloud with Acer BYOC.
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Acer Iconia Talk 7 B1-723
Model number: _____
Serial number: _____
Date of purchase: _____
Place of purchase: _____

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GETTING STARTED WITH YOUR TABLET

Features and functions

Your new tablet offers leading, easy-to-access multimedia and entertainment features. You can:

- Connect to the internet via Wi-Fi or 3G.
- Access your email while on the move.
- Keep in touch with your friends via your People and social networking APPs.

Unpacking your tablet

Your new tablet comes packed in a protective box. Carefully unpack the box and remove the contents. If any of the following items are missing or damaged, contact your dealer immediately:

- Acer Iconia B1-723 tablet
- Product setup and safety information
- USB cable
- AC adapter
- Warranty card

Note

Before using your tablet for the first time, you need to charge it for at least four hours. After that you can recharge the battery as needed.

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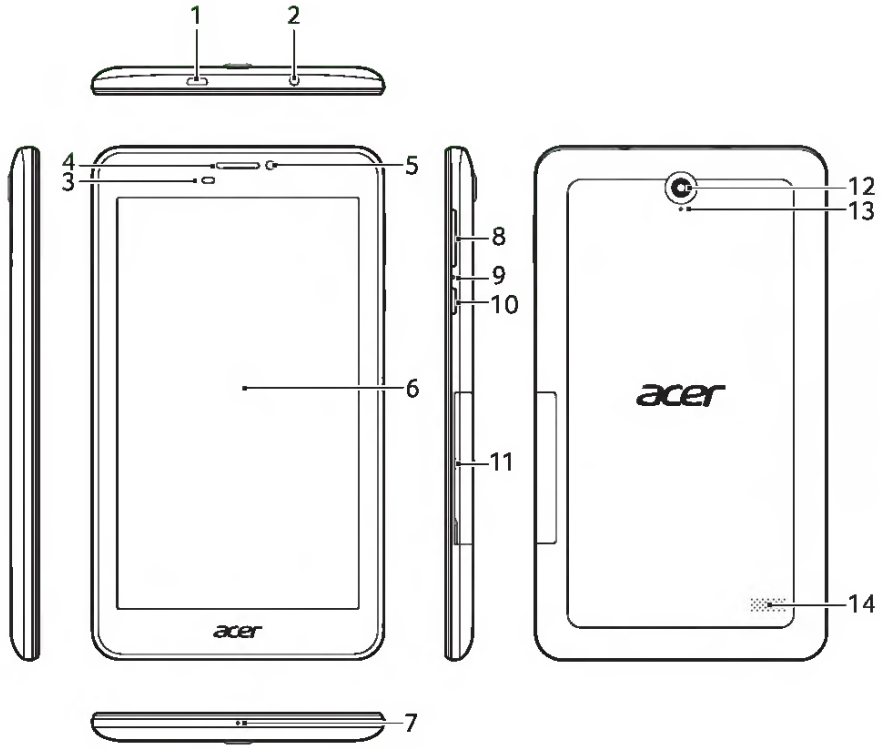
Getting to know your tablet

Views



No.	Item	Description
1	Micro USB port (Slave)	Connects to a computer via a USB cable. Also serves as the charging port for the AC adapter. For more information, see Charging your tablet on page 10.
2	3.5 mm headphone jack	Connects to stereo headphones.
3	Proximity sensor / Ambient light sensor	Detect ambient light and proximity to control screen brightness.
4	Speaker	Emits audio. *(Note: Only for phone functions)*
5	Front-facing camera	A 2-megapixel camera for video chats and self-portrait images.
6	Touchscreen	7", 1024 x 600 pixel capacitive touchscreen.

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No.	Item	Description
7	Microphone	Receives audio for video chats and Internet calls.
8	Volume control key	Increases and decreases the tablet volume.
9	Reset pinhole	Forces the tablet to reboot if it fails to respond to touch input. *Insert a suitable tool, such as a straightened paperclip, into the hold and press gently.*
10	Power button	Long press to turn the tablet on, press briefly to turn the screen on/off or enter sleep mode; press and hold to turn the tablet off.
11	Cover for SIM 1, SIM 2, microSD card slot	Houses slots for microSD card and one or two SIM cards (depends on model purchased).
12	Rear-facing camera	A 5-megapixel camera for taking high-resolution images.
13	Microphone	Receives audio for video chats and internet calls.
14	Speaker	Emits audio.

Using the SIM card slot

Your tablet has a SIM card slot for internet access. To take full advantage of your tablet's Internet capabilities, you should install a SIM card with data subscription *before* turning on your tablet.

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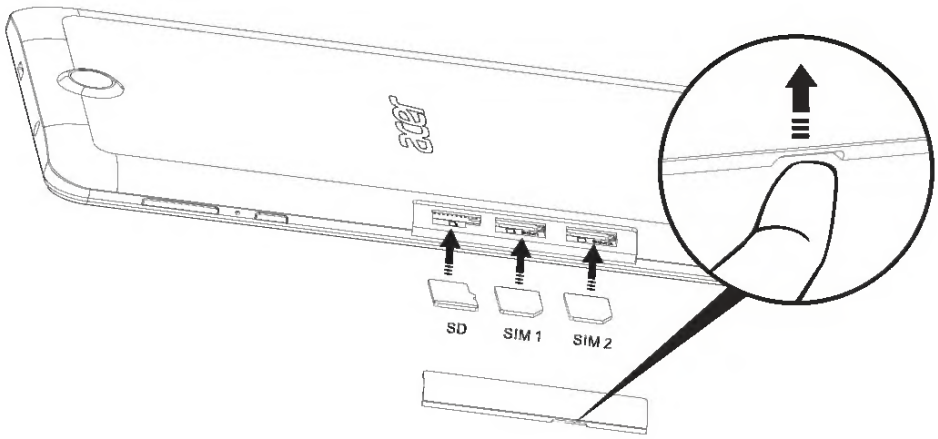
Inserting a SIM card

Warning

Do not force the SIM card. If it does not fit, ensure you have the SIM card properly oriented as illustrated. Trying to force the SIM card into the slot when it is incorrectly oriented may damage the SIM card and/or your tablet.

To insert the SIM card, remove the cover and turn the tablet upside down. Insert the SIM card with the gold-colored connectors facing down and gently press until the SIM card clicks into place (see illustration).



Note

The tablet must be powered off before inserting the SIM card. The tablet will not automatically detect the SIM card if it is inserted while the tablet is powered on. Reboot the tablet to detect the SIM card.

Turning on for the first time

To turn on your tablet, press and hold the power button until you see the Acer logo. Wait a moment for your tablet to boot up. You will then be asked some questions before you can use your tablet.

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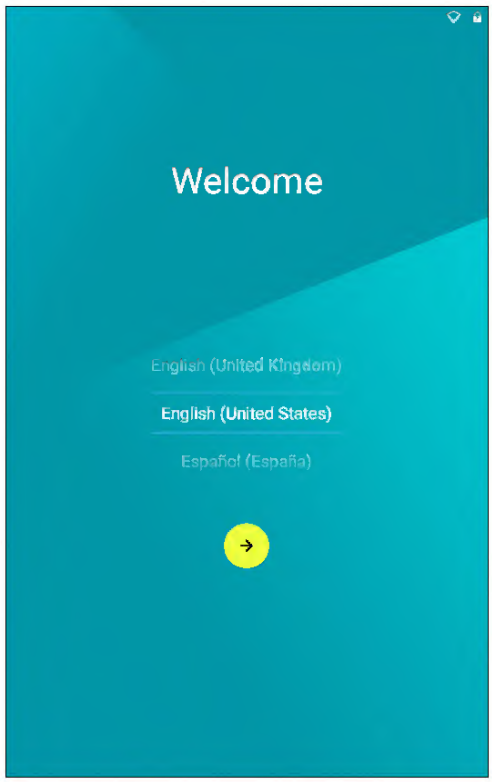
To start, tap to select your language then tap the arrow. Follow the rest of the instructions as they are displayed.



If the tablet's screen turns off, it has entered sleep mode. Briefly press the power button to wake it up. For more information **see Waking your tablet on page 24**.

Sign in to or create a Google account

If you have Internet access, your tablet allows you to synchronize information with a Google account.

During the start-up process, you may create or sign in to an account, which will be used to synchronize your contact list, email, calendar

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and other information. If you do not yet have Internet access, or do not want to use this feature, then tap **Skip**.

Important

You must sign in to a Google Account to use Gmail, Hangouts, Google Calendar, and other Google Apps; to download APPs from Google Play; to back up your settings to Google servers; and to take advantage of other Google services on your tablet.

If you want to restore existing settings from another device with Android 2.0 (or later) installed, you must sign in to your Google account during setup. If you wait until after setup is complete, your settings will not be restored.

If you have multiple Google accounts, such as separate accounts for personal and business contacts, you can access and synchonize them from the Accounts settings section. **See Multiple Google accounts on page 47**

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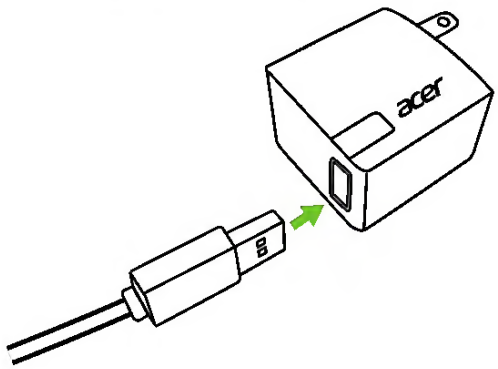
CHARGING YOUR TABLET

Assembling the power adapter

Your tablet is bundled with one of two types of USB power adapters: a fixed-prong type or a removable-prong type. Both types are described in this manual.

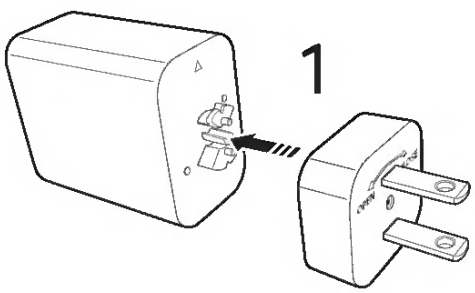
Fixed-prong type

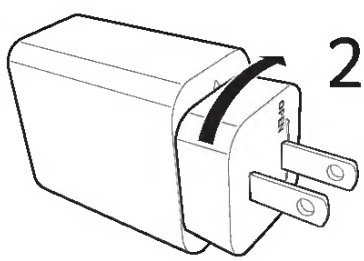
The prongs and power adapter body form a complete piece, no assembly required. Simply slide the large end of the USB cable into the power adapter body (it will fit in only one direction). You cannot remove or switch the prongs with this type of adapter.



Removable-prong type

Align arrows on the power adapter head and body. Insert the head onto the power adapter body and turn the head towards "CLOSE" printed on the head until it clicks into place. Simply slide the large end of the USB cable into the power adapter body (it will fit in only one direction).





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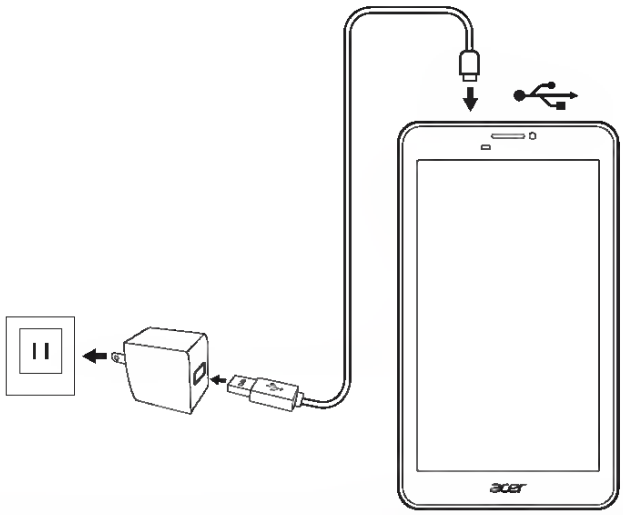
Connecting power

Connect the power connector to your tablet and plug the AC adapter into any AC outlet.



Warning
Only use an Acer-approved adapter to charge your device.

Note
It is normal for the tablet surface to become warm during charging or long periods of use.

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USING YOUR TABLET

Using the touchscreen

Your tablet uses a touchscreen for selecting items and entering information. Use your finger to tap the screen.

Tap: Touch the screen once to open items and select options.

Drag: Hold your finger on the screen and drag across the screen to select text and images.

Tap and hold: Tap and hold an item to see a list of actions available for that item. On the pop-up menu that appears, tap the action you want to perform.

Scroll: To scroll up or down the screen, simply drag your finger up or down the screen in the direction that you want to scroll.

The Home screen

When you start your tablet, or wake it from power saving, it will display the *Home* screen. This screen gives you quick access to applications (or "APPs"), widgets, and folders. **See Adding APPs to a Home screen on page 17**.

Widgets are a little different than APPs. They provide special functions, quick shortcuts to a certain APP features, or serve as small APPs that display constantly-updated information (like the time and weather). Some have been pre-installed on your tablet, while others may be downloaded from Google Play. **See Adding widgets to a Home screen on page 18**.

Folders are simply groups of APPs that occupy one APP-sized space on a *Home* screen. **See Adding folders to a Home screen on page 19**.

The extended Home screen

You can extend the *Home screen* to give you more room to add widgets or organize shortcuts. To do so, you must add an APP or

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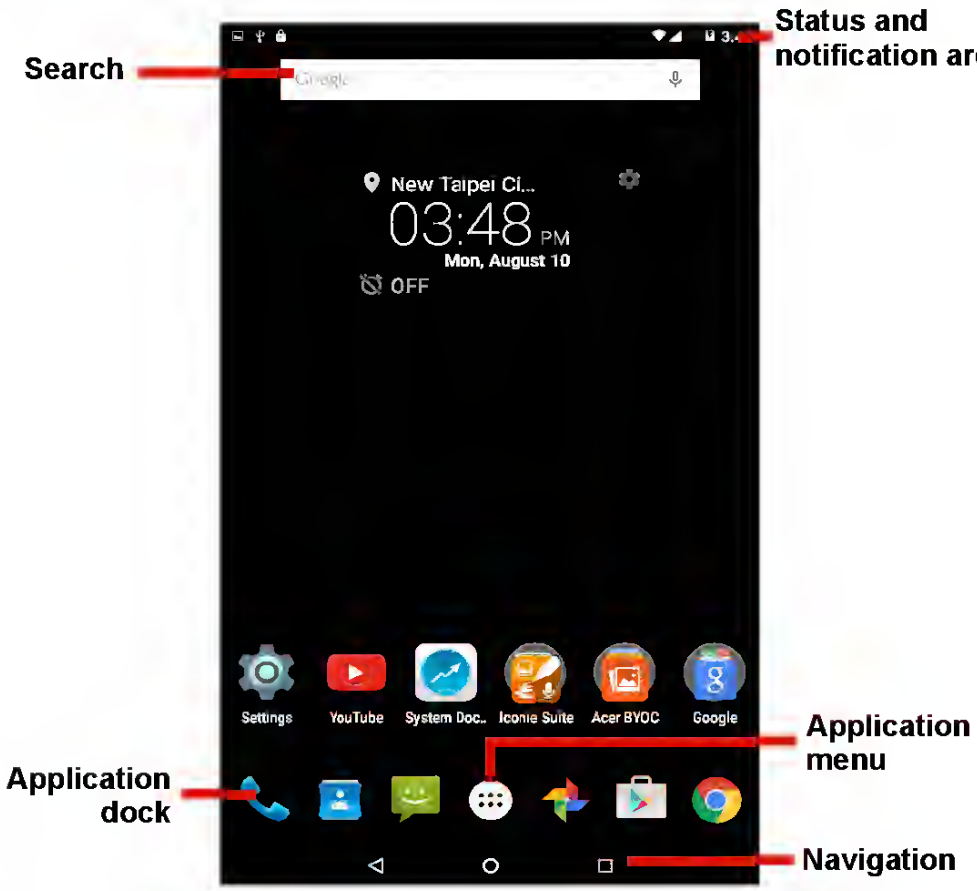
widget. See Adding APPs to a Home screen on page 17 and Adding widgets to a Home screen on page 18.

Note

Removing or moving all apps and widgets from an extended Home screen will automatically remove that extended Home screen as well.

The *Home* screen already features some useful controls and information.



Note

Bundled APPs differ depending on region and configuration.

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Search

Note

In order to search or browse the internet, you must be connected to a wireless network. **See Going online on page 28**.

Search enables you to use a single, quick search to locate a variety of information on the internet and on your tablet. To use *Search*, simply tap the Google icon and type words.

Searching for stuff on the internet

As you type, a second box displays search suggestions from your tablet. Based on the words you entered, these suggesstions try to help you quickly access what you are looking for and may include the following:

- A previous search you performed on any device while you were logged into your Google account and performed a Google search;
- A new internet search suggesting what you might be looking for;
- A specific website address.

If what you're looking for shows up in the suggestions list, simply tap it. Otherwise, tap . The results that display are from the internet by default, but you can then filter these *Web* search results by *News*, *Images*, and other types by tapping the desired filter at the bottom of the results screen. The filter list also has an option called *Tablet*; this functions the same as the Tablet search in the following section.

Searching for stuff on your tablet

As you type, the box below the three internet search suggestions are *Tablet* search suggestions. To expand the list of *Tablet* results, tap **Search Tablet** (you may need to minimize the keyboard, **see Back on page 21**). Based on the words you entered, these items may include the following:

- Names of installed apps
- Bookmarks and web history from the Chrome browser

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- People in your Contacts list
- Movie and shows in your Google Play Movies & TV library
- Artists, albums, and tracks in your Google Play Music library

Note

*You can also choose what Tablet searches for. After entering search words and tapping , tap the Menu icon on the left side of the search box. Then tap **Settings** > **Tablet search**. Select the items you want to be included in a Tablet search.*

Voice search

If voice search is available, you can search using your voice. After tapping the **Google** icon, simply say the words "OK Google" or tap and then say the words you want to search for. The words display just as if you typed them. For information on using voice search within the *Chrome* app, **see Voice Search on page 30**.

Status and notification area

Status and notification icons are shown at the top of the screen. The top-right area displays a variety of information, such as time, battery status, and connectivity. The top-left area displays event icons, such as a new message.

Swipe down from the top to display notification details such as current downloads and media controls such as "play/pause" and "next track" when music is playing. Swipe down again to display *Quick Settings*.

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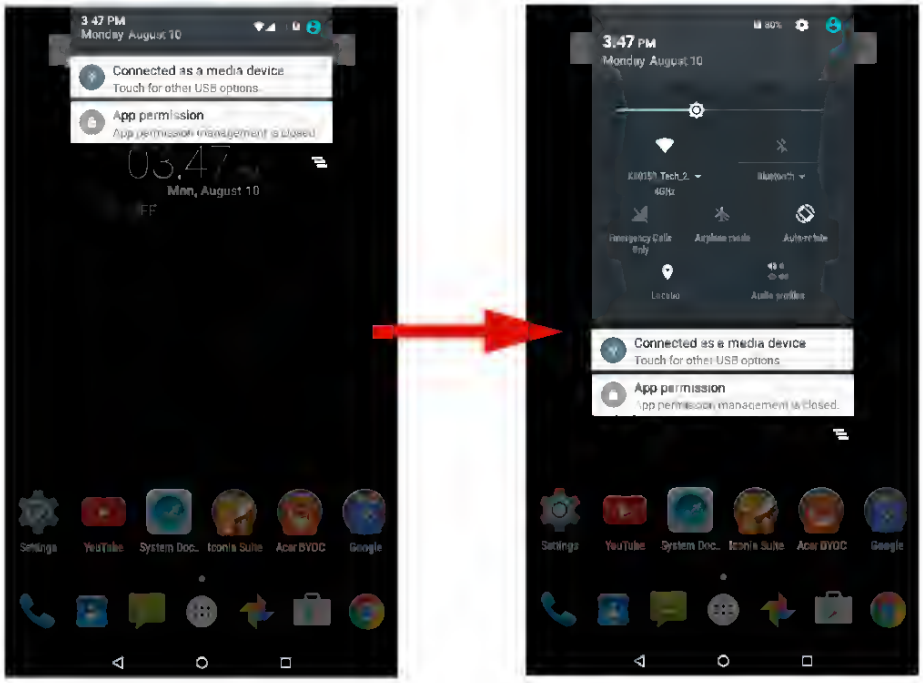
To access *Quick Settings* with one swipe, swipe down with two fingers.



Priority notifications

With priority notifications turned on, the types of notifications you've set as important will show up at the top of the notificaiton screen (even when notifications are muted). You can finetune priority notification settings by opening the **Application** menu and tapping **Settings** > **Sound & notification** > **Interruptions**.

Quick Settings icons

Icon	Name	Description
	Brightness	Tap to adjust the screen's brightness (button always remains green).
	Wi-Fi	Tap to toggle Wi-Fi on and off (waves indicate signal strength). Small "up" and "down" arrows mean information is being transmitted and received, respectively. Tap and hold to display Wi-Fi settings.
	Bluetooth	Tap to toggle Bluetooth on and off. Tap and hold to display Bluetooth settings.

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Icon	Name	Description
	Data connection	Tap to enable and disable data connection. If Data connection is disabled, you will not be able to use your SIM.
	Airplane mode	Tap to toggle Airplane mode on and off. When on, all wireless connectivity is disconnected.
	Auto rotate	Tap to toggle automatic screen rotation on and off.
	Location	Tap to toggle your device's location services on and off. Tap and hold to display location service settings.
	Audio profiles	Choose from four different audio profiles: General, Silent, Meeting and Outdoor.

Personalizing the Home screen

You can personalize your *Home* screen by adding or removing APPs, widgets, and folders and by changing the wallpaper.

Adding APPs to a Home screen

Open the *Application* menu by tapping ⋯ in the center of the *Application* dock. Tap and hold an APP you'd like to have on the *Home* screen. To view information about the app, drag it to **App info** at the top of the screen. Otherwise, release your finger to place the APP.

If you wish to place the APP on an extended *Home* screen, do the following:

1. Slide your finger to the right side of the screen.
   a. Hold the APP there until you have cycled through to the desired *Home* screen.

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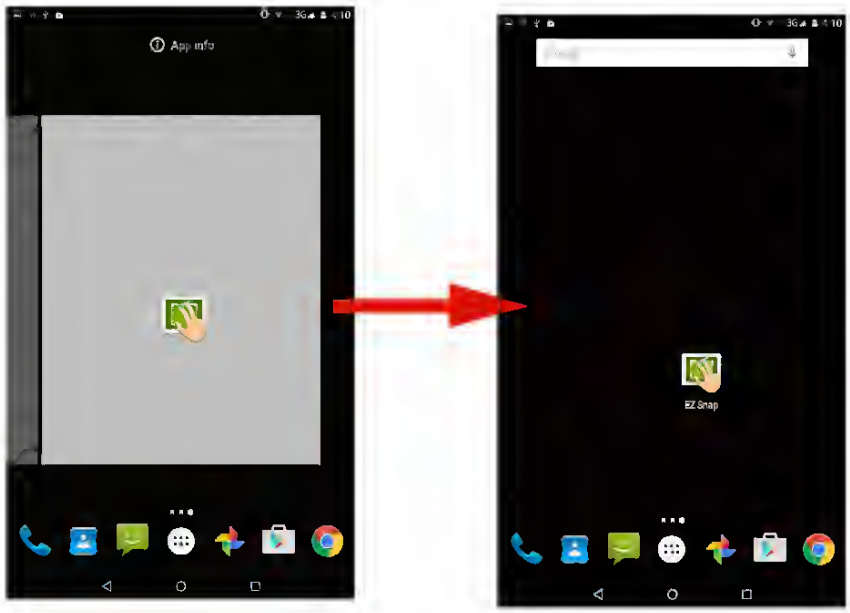
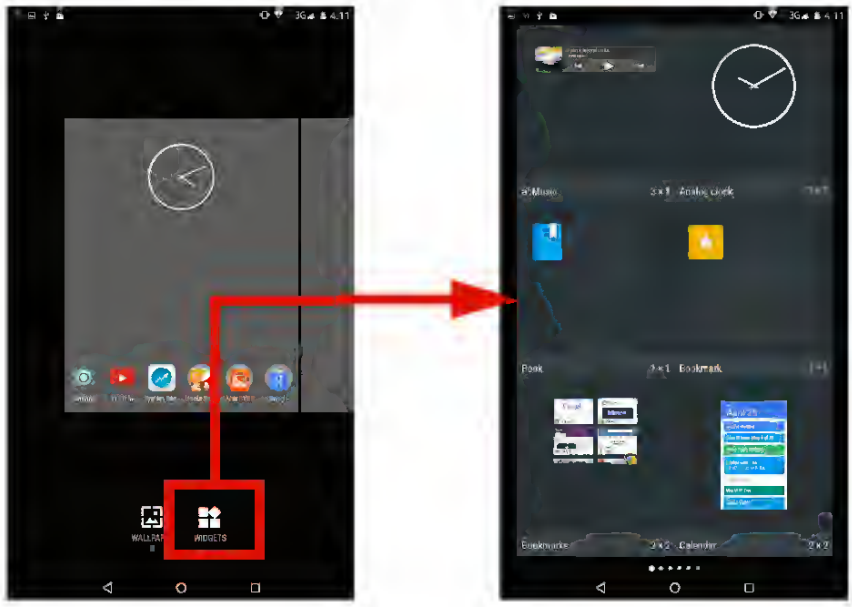
b. Otherwise, hold your finger until you have cycled through all extended *Home* screens and a new one is created.

2. Release your finger to place the APP.



Adding widgets to a Home screen

Tap and hold any open space on a *Home* screen, then tap **WIDGETS**. To move a widget to the *Home* screen, tap and hold an item until it is selected. The *Home* screen will open. Drag the item to any free area on the screen. To view information about the widget, drag it to **App info** at the top of the screen.



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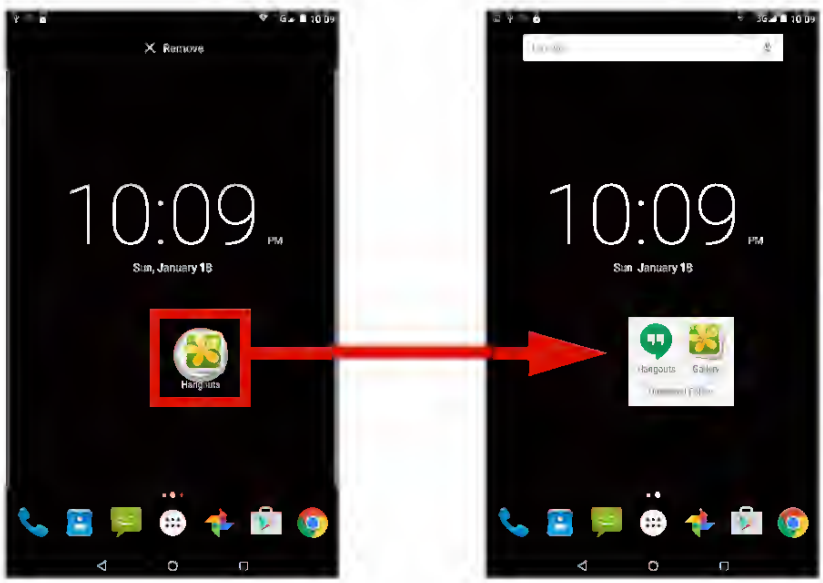
If you wish to place a widget on an extended *Home* screen, do the following:

1. Slide your finger to the right side of the screen.
   a. Hold the widget there until you have cycled through to the desired *Home* screen.
   b. Otherwise, hold your finger until you have cycled through all extended *Home* screens and a new one is created.
2. Release your finger to place the widget.

Adding folders to a Home screen

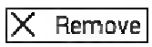
You can also add folders to your Home screen. To create a new folder drag and drop an app icon onto another app icon in the Home screen. This will create an "Unnamed Folder". Tap the folder icon and then tap the name of the folder to rename it.



To delete an app shortcut from a folder, tap on the folder icon to display the apps inside and then tap and hold the app icon that you want to remove. Drag and drop the icon to the **Remove** option displays at the top of the screen.

Removing APPs, widgets, and folders from a Home screen

To remove an item from the *Home* screen, tap and hold the item until the **Remove** option appears at the top of the screen. Simply drag the item to the **Remove** option.



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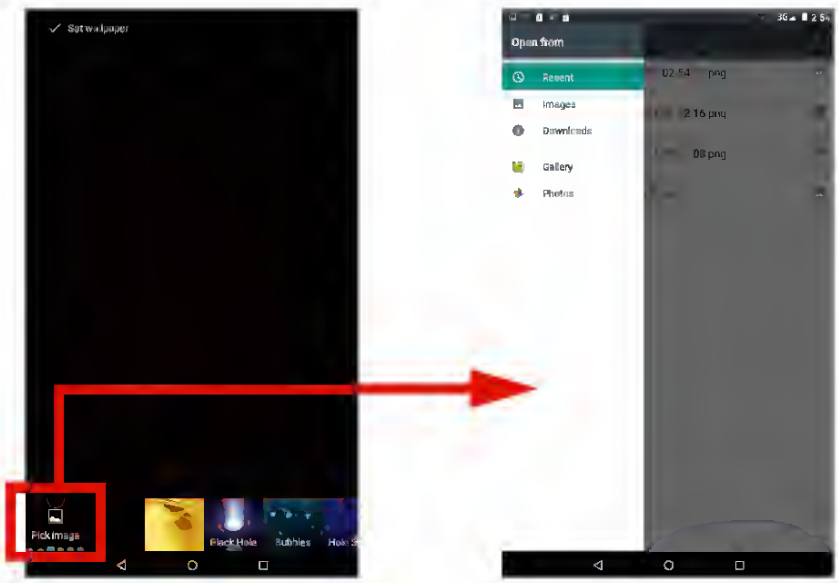
Changing the Home screen wallpaper

Tap and hold any open space on the *Home* screen and tap **WALLPAPERS**. To choose from pre-selected background images, tap an image at the bottom of the screen and tap **Set wallpaper**.

To choose an image to use as wallpaper from a variety of locations, tap **Pick image**. Then tap the **Menu** icon to display a list of locations where you might have images stored, such as *Google Drive*, *Gallery*, *Dropbox*, and others.



Application dock

Since the *Application dock* is visible on any *Home* screen, it holds apps you frequently use. To remove an app from the dock, simply tap and hold the app and drag it away. To fill the gap with an app of your choice, **see Adding APPs to a Home screen on page 17**.

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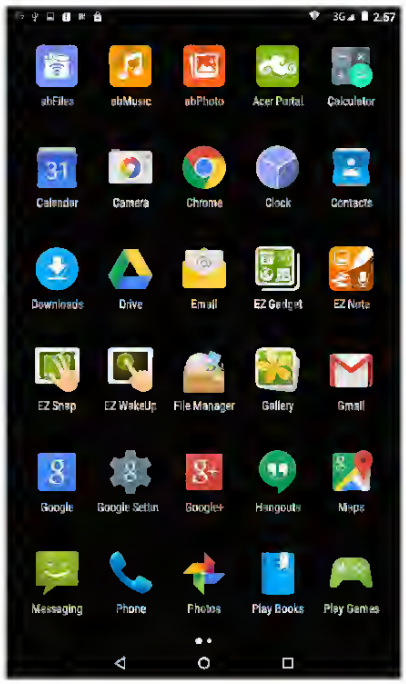
The Application menu

To access the *Application* menu, tap in the center of the application dock. The *Application* menu displays APPs available on your tablet.

APPs are displayed in alphabetical order. Swipe left and right to navigate between the available APPs.

Also **see Personalizing the Home screen on page 17**.



Navigation

To navigate through menus and options, three (or more) icons are shown in the bottom-left corner.

Back

Tap this icon to go to the previous page, or to go up one level in a menu. This icon may be replaced with the *hide* icon in certain cases (e.g. when the keyboard is dislayed). In this case, tapping the icon minimizes the keyboard.

Home

Tap this icon to go directly to the *Home* screen.

Recent

Tap this icon to see recently opened APPs. Tap an application to open it.

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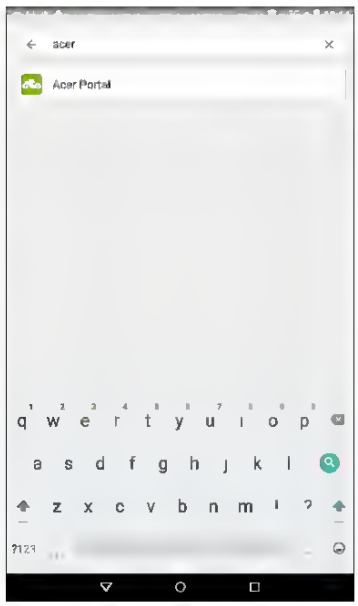
The onscreen keyboard

When you tap a text box to enter text, an onscreen keyboard will appear. Simply tap on keys to enter text.



Note

The layout of the keyboard (and some button icons) vary slightly, depending on the application and information that is required.

Tap the **?123** button to see numbers and special characters, and then tap the **~ [<** key to see more options. Tap and hold a key to select alternative characters (if available for that key), such as letters with accents or related symbols.

Changing Google keyboard settings

To use a different keyboard language or change settings, open the **Application** menu and tap **Settings**. Tap **Language & input** and under *Keyboard & input methods*, tap the option you want to modify.

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Predictive text or auto correction

Note
Predictive text and auto correction not supported in all APPs.

The Google keyboard can provide predictive text input. As you tap the letters of a word, a selection of words are displayed above the keyboard that continue the sequence of letters tapped, or are a close match allowing for errors. The word list changes after every key press. If the word you need is displayed, you can tap on it to insert it into your text.

To turn predictive text on or off with the Google keyboard, open the **Application** menu and tap **Settings**. Tap **Language & input** and under *Keyboard & input methods*, tap **Google Keyboard** > **Text correction**. Tap **Show correction suggestions** to toggle this feature on or off. In addition, tap **Auto correction** and select one of the options to set the keyboard's auto correction level.

Editing text

You can select and edit text in certain APPs, such as text you have entered in a text field. Selected text can be cut or copied and later pasted within the same application, or to a different application.

Note
Certain APPs may not support text selection, or only support it in certain areas. Other APPs may offer specialized commands to select text.

Selecting text

To select text that you want to cut, copy, delete or replace:

1. Tap the text you want to select. If you can select this text, a cursor is inserted below the text.
2. Tap and hold the text or word you want to select. The selected text is highlighted, with a tab at each end of the selection.
3. Drag either tab to expand or reduce the amount of selected text, or tap **SELECT ALL**.
4. To cut or copy the text, tap the **CUT** or **COPY** button.

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Inserting text

To type new text or add text that you have copied:

1. Tap where you want to insert text. If you can select this text, a cursor is inserted below the text. To replace a word, double tap the word. In both cases, if you previously copied text, a PASTE button displays.
2. If the cursor is not in the desired position, simply drag it to the correct position.

3. Modify the text by typing or deleting text or tapping the PASTE button.

Waking your tablet

If the screen is off and the tablet does not react to any taps on the screen, then it has been locked and is in sleep mode.

To wake your tablet, press the power button. Your tablet will display the *Lock* screen. To unlock the screen, swipe up from the bottom of the screen.

Security Options

For additional security, you may set a code or number that must be entered to access the tablet, such as an unlock pattern (a set of dots that must be tapped in the correct order). Open the **Application** menu and tap **Settings** > **Security** > **Screen lock**. If you forget your unlock pattern, please refer to **Unlock pattern on page 51**.

Shutting down your tablet

If you won't use your tablet for an extended period of time, turn it off to save battery power. To turn off your tablet (even when locked), press

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and hold the power button until a menu displays (about one second). Tap **Power off** and confirm the shut down. To force a shutdown, press and hold the power button until the tablet shuts down (about four seconds).

Note

If your device's battery is getting too hot, you will be notified and advised to turn off the device. If you fail to turn it off, it will shut down automatically.

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CONNECTING DEVICES TO YOUR TABLET

Accessories

For a complete list of accessories, visit **store.acer.com**.

Connecting to AC power

See Charging your tablet on page 10

Inserting a microSD card

You may install a microSD card to expand your device's storage space. Ensure that the microSD card is inserted all the way into the card slot.

Note

Your tablet only supports microSD cards that use the FAT, FAT32, exFAT, and NFTS file systems.

To check card capacity, open the **Application** menu and tap **Settings** > **Storage**. Your card's current capacity is listed under *SD card*.

Transferring files between your tablet and a PC

Your tablet and any connected storage devices can be accessed from a PC with a USB connection. If you wish to transfer information between your device and your computer (either the microSD card in your device or the device's internal memory), you can connect your device to a PC using the supplied USB cable.

1. Plug the USB sync cable into the micro USB connector on your device.
2. Plug the USB client connector into an available USB port on your computer.

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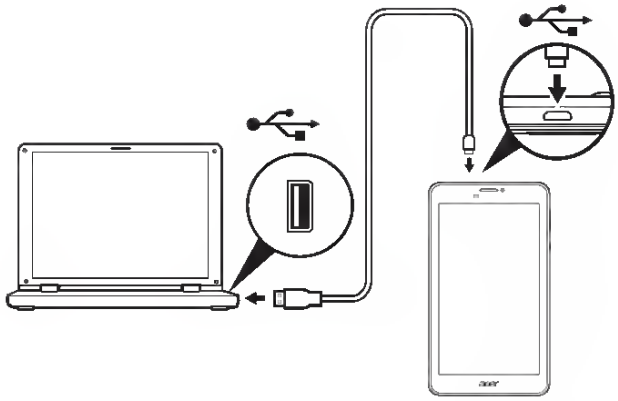

3. Swipe down from the top of the screen to display the notification area and ensure **Connected as a media device** is displayed.

Your device will now be available as a drive in your computer's file explorer. Tap **Connected as a media device** to switch between different connection modes.

Connecting a Bluetooth device

To connect to a Bluetooth device, you must first pair the devices. To do so, do the following:

1. Open the *Application* menu and tap **Settings**, then under *Wireless & networks* tap **Bluetooth**.
2. Turn Bluetooth on and the tablet instantly starts scanning for nearby Bluetooth devices.
3. Tap the device you want to connect to and follow any on-screen instructions.

After the initial pairing, you only need to ensure your tablet's Bluetooth is on and the device is on to connect the two. For more information on connecting to another Bluetooth device, see the device's operating instructions.

Note

*Only A2DP stereo headsets (playback only, no microphone) are supported. Please check for updates to the tablet's software which may add support for additional Bluetooth devices (open the Application menu and tap **Settings** > **About tablet** > **System updates** > **CHECK NOW**.*

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GOING ONLINE

Managing Wi-Fi connections

If you did not connect to a Wi-Fi network when you first started your tablet, or want to connect to a new network, open the **Application** menu and tap **Settings** > **Wi-Fi** to manage your connection settings. (Alternatively, two-finger swipe down from the top of the screen and tap the Wi-Fi button to toggle on and off the Wi-Fi connection.)

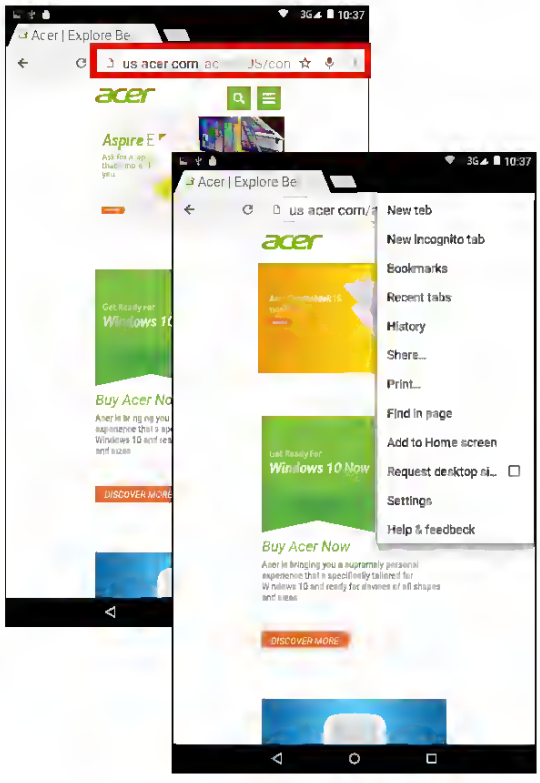
If Wi-Fi is not on, tap the Wi-Fi switch to **On** and wait for your tablet to detect nearby networks. Tap the name of your network and enter a security password, if needed.

Browsing the internet

In order to browse the internet with your tablet, you must be connected to a network with a connection to the internet.

Using the browser

To start browsing, tap the **Chrome** icon on the *Home* screen, or open the **Application** menu and tap **Chrome.** To enter a website address, tap the address box at the top of the page. Enter the address using the keyboard and tap .



To navigate forward and backward in your browser's history, tap the arrow icons. To adjust browswer settings and perform other tasks, tap the **Menu** icon.

Chrome enables you to open multiple tabs. When a page is open, tap the small **New tab**

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button. Simply tap one of the open tabs across the top of the screen to switch pages.

Setting up the Email application

The Email application enables you to access email from most popular email providers. Most accounts can be set up in two steps. Open the **Application** menu and then tap **Email** to start setting up your email access.

Enter your email address and tap **Manual setup** to enter the parameters manually or simply tap **Next** to finish the setup process.

The combined inbox feature of your tablet allows you to view emails from multiple accounts in a single inbox.

Google services

Note

APPs may not be available in all countries and regions.
You must activate a Google account before using Google services. The first time you access Google services, you must read and accept the Terms of Service.
The contents and design of Google Play varies by region. For example, in some regions, you can also browse for and purchase movies, books, magazines, or music. Updates may add new categories or change how to navigate Google Play at any time.

Setting up your Google email

1. Make sure your tablet is connected to the internet.
2. Open the **Application** menu tap **Gmail**.

If you did not enter a Gmail account address and password when you first started your tablet, follow the instructions.

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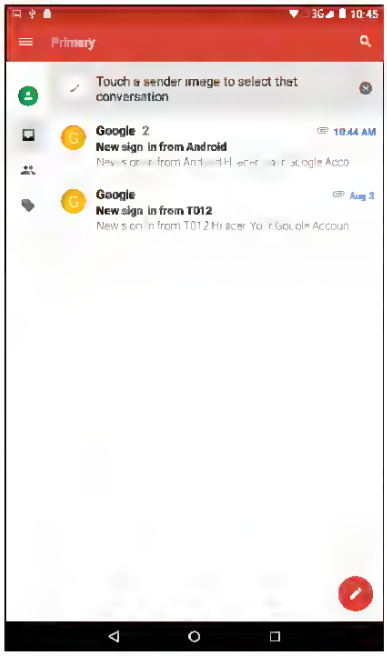
Composing an email

1. Make sure your tablet is connected to the internet.
2. Open the **Application** menu and tap **Gmail**.
3. Tap .
4. Enter the recipient's email address, the subject and message.
5. When you are finished composing your message, tap .

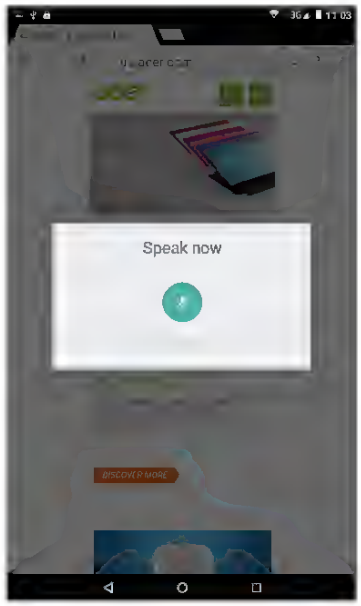


Voice Search

Note

Voice Search is available only in selected regions.

With voice actions, you can send emails, find directions to locations, search the internet and even send a note to yourself using your own voice. In *Chrome*, tap the microphone icon in the address bar for voice searches. When the **Speak now** prompt displays, state your command or query.



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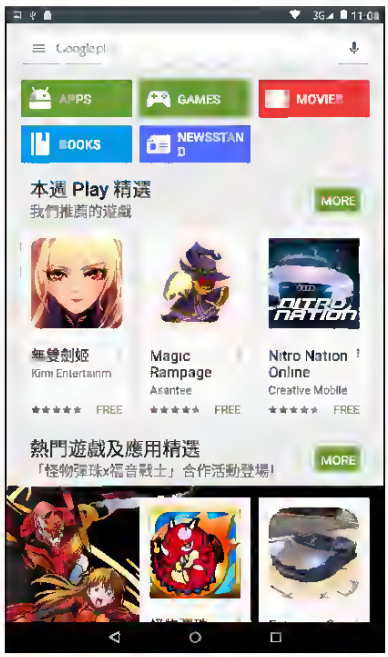
Play Store



Tap **Play Store** from the *Home* screen or *Application* menu to open *Google Play*. Here you can obtain a variety of add-on programs and APPs to enhance the functionality of your tablet.

You can browse Google Play by category or tap the search icon to search for a specific application.

For the best user experience, you are advised to not download APPs that use 3D graphics.

Once you have selected an application, tap the **Install** button to download and install the application. You will be told which services (contact information, wireless access, GPS, etc.) the application requires access to in order to function correctly. If none of

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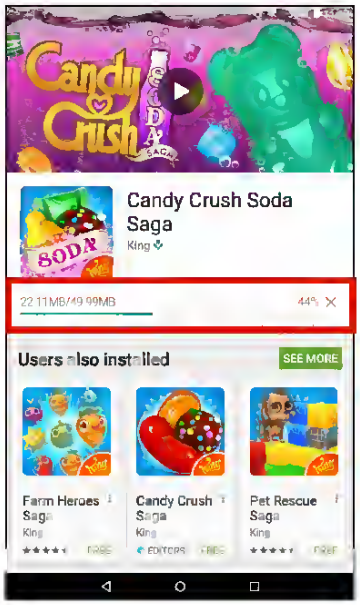
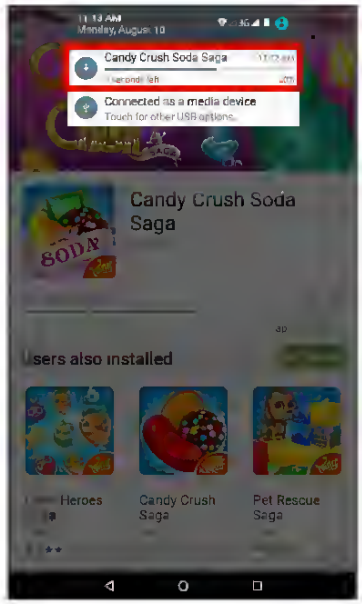
these services seem unusual, tap **ACCEPT** to proceed with the installation.

You may keep track of the download progress from both the APP's page and your device's notification area.





Important

Some APPs may require payment before you can download them. You will need to have a *Google Wallet* account in order to pay for these APPs.

Using downloaded APPs

Once you've downloaded and installed an application, you may find it in the **APPs** sections of the *Application* menu.

Certain APPs provide both an APP and widget, or only provide a widget (with no application icon). **See Personalizing the Home screen on page 17**.

Uninstalling downloaded APPs

Once you've downloaded and installed an application, you may uninstall the application by opening the **Application** menu and tapping **Settings** > **Apps**. Swipe over to the *DOWNLOADED* section, tap the APP you wish to uninstall and then tap **Uninstall**. Deleting an APP icon from the *Home* screen only deletes the shortcut.

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Google Hangouts

Tap **Hangouts** from the *Application* menu to open Google Hangouts. Here you can see a list of your contacts connected to Google Hangouts services. Tap on a contact to open a chat session. After you have connected, you can open a video chat session.

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PLAYING MUSIC

Multimedia playback

Your tablet comes supplied with a variety of programs that you can use to enjoy multimedia content.

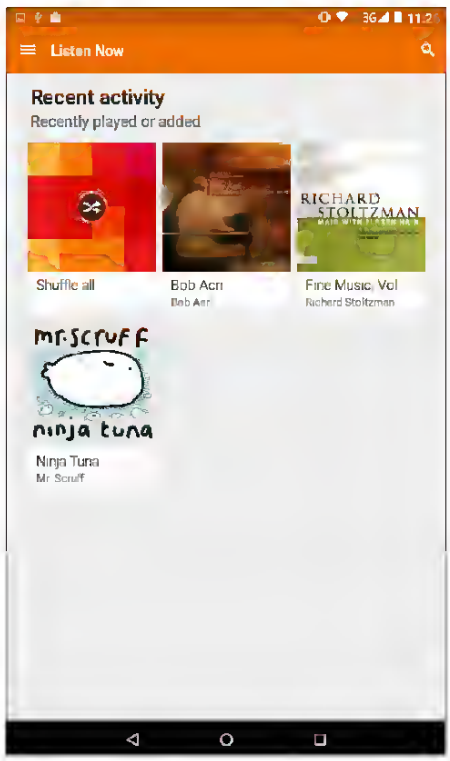
Google Play Music

Note

The available options of Google Play Music vary by region. For example, in some regions, Google Play Music can serve as cloud storage for your personal music collection and make it available on all your devices. Updates may change how to navigate these media APPs at any time.

Use Play Music to listen to music and other audio files that you download or copy from your computer, USB drive, mass storage device, etc.

Open the **Application** menu and tap **Play Music** to open the application.



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Swipe in from the left side to display the menu, which contains a list of views, such as *Listen Now*, *My Library*, and *Playlists* as well as *Settings*, *Help*, and *Send feedback*.

Albums and invidividual tracks have their own playback options. You can access these by tapping the *Menu* icon .

You can return to the *Home* screen while playing music. The current track along with basic music control functions appear in the notification area. **See Personalizing the Home screen on page 17**.

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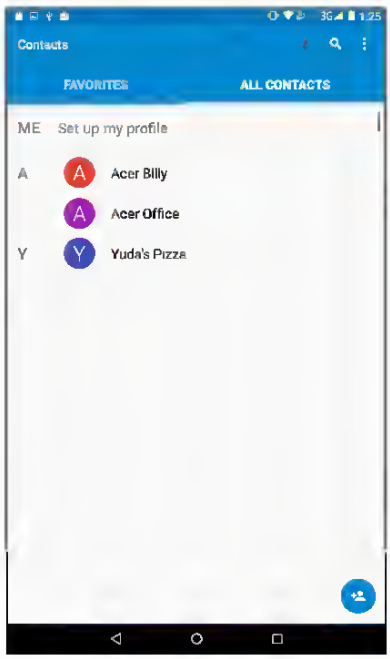
MANAGING PEOPLE AND CONTACTS

Your tablet features an address book that allows you to save contacts to the internal memory, SIM card or your Google account.

Tap **Contacts** from the *Application* menu to view your contacts.

If you don't have any contacts stored on your tablet, you can sync with your Google account contacts, import contacts from a contact data file (vCard or csv) or add a new contact.

If you have activated a Google account that includes contacts, your contacts will be synchronized automatically. **See Synchronization on page 46**.



Importing contacts

Tap the ⋮ **Menu** button and select **Import/Export**. Tap the option that describes where your contacts are stored. When the contacts are found, confirm to import the contacts in a new group.

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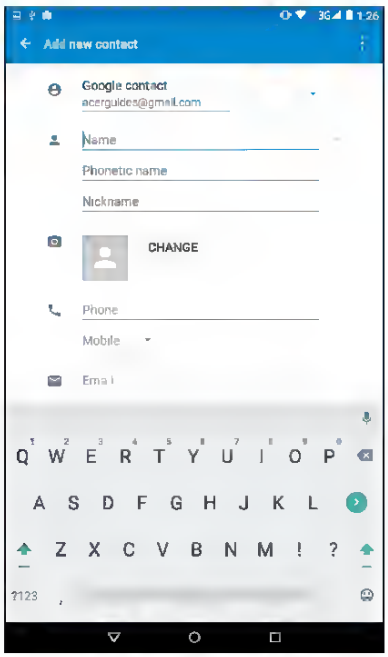
Adding a new contact

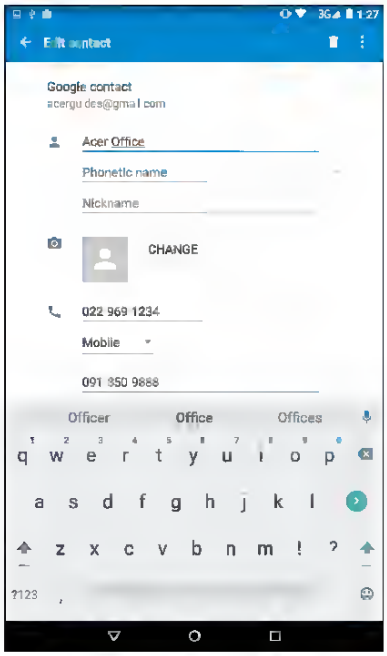
Tap to add a new contact. If you have multiple accounts, you will be asked which account you want to use to store the contact. The contact will be synchonized with that account.

You may now edit the new contact entry. The amount of information you can store for a contact on your SIM will be limited to their Name, Phone and Email. Storing contacts to your Google account contact list will allow you to store additional information such as: *Address*, *Special dates*, *Groups*, *Notes*, *Nickname*, *Website*, *Relationship*, etc.



Editing a contact

If you have opened a new contact, you can enter information about the contact. To modify an existing contact, from the main screen tap the contact in the list. Then tap . Now simply tap on a box and enter the appropriate information or tap **Add another field** to enter additional information.



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Note

Set each phone number to match the type of network as this can determine some functions, i.e. certain APPs only recognize 'Mobile' numbers as they require a function only available on a mobile network.

Editing a contact on your computer

If you have synchronized your Google account and contacts, you can use your computer to access and edit your contact list. Open the internet browser on your computer and go to **contacts.google.com**. Sign in to your account then select and edit contacts from the list; the next time your tablet synchronizes with your computer, these changes will also be made to your tablet's contact list.

Important

Back up your contacts before making any changes. Tap the *Menu* button and select Import/Export. You may then Export your contact list to your tablet's internal memory, or other options depending on installed APPs.

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USING THE CAMERA AND CAMCORDER

Your tablet features a front- and rear-facing camera. This section will take you through all the steps in taking photos and videos with your tablet.

Note

It is recommended that you insert a microSD card into the microSD slot before using the camera.

You can only save photos and videos to internal memory or a microSD card, not an external USB storage device.

To activate the camera or camcorder, open the *Application* menu and tap **Camera**.

Camera/camcorder icons and indicators

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Mode

In the camera window, swipe in from the left to display the mode buttons: *Lens Blur*, *Camera*, and *Video*. With any of these options selected (and while the mode buttons are visible) tap the **Settings** button to display settings for the selected item. The *Settings* icon changes to a *Quick settings* icon when the left-hand buttons are not visible. Tap it to rapidly change a few simple settings.

To zoom in, reverse pinch the screen. To zoom out, pinch the screen.

Tap the **Record** button and the camcorder immediately begins recording. While recording, you are unable to access camera/ camcorder settings. Tap the **Stop recording** button to stop filming..

Mode	Description
Lens Blur	This feature manipulates the camera's depth of field focusing on the subject in the foreground and blurring the background; great for portraits, selfies, cuisine shots, or other stationary objects.
Camera	Take a picture using the camera.
Video	Take a video using the camcorder.

Settings

Camera

***Back camera photo scale**: Adjust the aspect ratio between (4:3) 5.2 megapixels, (4:3) 1.9 megapixels, (4:3) 1.2 megapixels, (16:9) 3.7 megapixels and (16:9) 0.9 megapixels.*

***Front camera photo scale**: Adjust the aspect ratio between (4:3) 8.0 megapixels, (4:3) 4.9 megapixels, (4:3) 3.1 megapixels, (16:9) 6.2 megapixels and (16:9) 0.9 megapixels.*

Camcorder

***Back camera video:** Change the resolution at which your camcorder records. Choose from FHD 1080p, HD 720p and SD 480p.*

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***Front camera video**: Choose between CIF, QVGA or QCIF.*

Lens Blur

***Image quality:** Choose between Normal and Low (fastest).*

Quick settings

Tap the Quick settings icon to change your camera settings.

Timer	HDR
Grid	Switch cameras

Taking a photo

1. Ensure the options described above are set to your preferences.
2. Frame your subject and steady your tablet.
3. Zoom in or out as needed.

> **Note**
> *When zooming, the image on the screen does not represent the quality of the final image.*

4. Tap to take the photo.

Shooting a video

1. Ensure the options described above are set to your preferences.
2. Frame your subject and steady your tablet and zoom in or out as needed.
3. Tap to begin recording.
4. Tap to stop recording.

Viewing photos and videos

After you have taken your photo or video, it is automatically saved; normally to internal memory. You can quickly view it by swiping in from the right side of the screen. Alternatively, open the *Application* menu and tap **Gallery**, then **Camera**. Select the photo or video you want to view (videos are marked with a small play symbol). From the

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Gallery you can share the file using various services and edit the image using various options. Tap to see which sharing options are available for the file or tap the menu icon to display image editing options.

Supported formats

Note

To see the supported image, video, and audio formats, see **Supported formats on page 53**.

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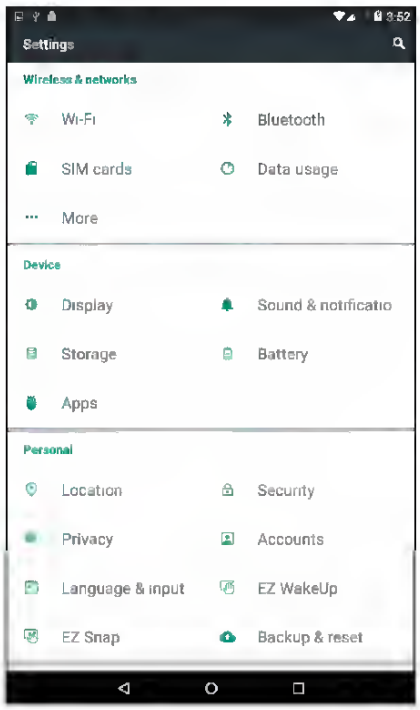
ADVANCED SETTINGS

To access **Settings**, open the *Application* menu and tap **Settings**.



Wireless & Networks

SIM management

Displays the SIM information and allows you to enter and edit personal information for your SIM.

Activating or deactivating Wi-Fi connections

Displays all available wireless networks. Turn the Wi-Fi function on or off. Wireless networks may require a password.

Adjusting Bluetooth settings

Displays all available devices you can use Bluetooth to exchange information with. Here you can switch Bluetooth on or off, rename the tablet, and show received files.

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To connect to a device, tap the device in the list of available devices. You may be asked to enter a PIN on both devices to establish the connection.

Note
Only A2DP stereo headsets (playback only, no microphone) are supported. Please check for updates to the tablet's software which may add support for additional Bluetooth devices.

Data Usage

The Data Usage section shows how much data has been transmitted to your tablet, either in total or for each APP. This information is useful if you are using a metered service.

More...

Putting your tablet in Airplane mode

You can enter Airplane mode (also known as flight mode) to turn off network and Bluetooth functions and use your tablet during a flight. Check with your airline to make sure this is permitted onboard.

Switch your tablet off during takeoff and landing as it may interfere with aircraft electronic systems.

Note
When Airplane mode is active, the icon is displayed in the status area.

To turn Airplane mode on or off, tap **Settings**, then under **WIRELESS & NETWORKS** tap **More...** > **Airplane mode**.

Alternatively, two-finger swipe down from the top of the screen to toggle airplane mode on or off.

Virtual Private Network (VPN)

This option enables you to connect to a private network, such as a secure work or office environment.

Add a VPN by tapping **Settings**, then under **WIRELESS & NETWORKS** tap **More...** > **VPN**. In the top-right corner of the screen, tap the plus sign.

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You need to set a lock screen PIN or password before you can use credential storage.

Device

Sound & notification

Adjust the volume of your tablet using the volume buttons on the side of the tablet.

Display

You can adjust your tablet screen settings by tapping **APPs** > **Settings** > **Display**.

Item	Description
MiraVision	Optimizes the picture quality with color tuning and color enhancement.
Wallpaper	Set the *Home* screen background image.
Brightness level	Adjusts screen brightness.
Adaptive brightness	Optimizes the brightness level for available light.
Sleep	Configure how long the tablet is idle before it goes to sleep mode.
Daydream	Controls what happens when the tablet is docked and/or sleeping.
Font size	Sets the font size so either more text is visible or the text is easier to read.
When device is rotated	Choose to automatically rotate the screen's contents when the device is rotated or to keep the current screen's orientation even when device rotated. *You can enable or disable the screen rotation function by swiping down from the top of the screen and tapping the Auto-rotate button.*

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Apps

Closing an application

To close an active application, go to **Settings** > **Apps**. Swipe over to the **RUNNING** tab, then tap the program you wish to close. Select **Stop** to close the program.

Uninstalling an application

You can remove programs installed on your tablet to free up extra storage memory. Tap the program icon from the *Application* menu and drag it into the **Uninstall** area in the top-left corner.

Note

You cannot uninstall APPs that were pre-loaded on your tablet.

Alternatively, you can go to **APPs** > **Settings** and select **Apps**. Tap the application you wish to uninstall, tap **Uninstall** and confirm the uninstall.

Important

You should only remove programs if you are familiar with the Android operating system.

Personal

Synchronization

You can sync your calandar, email and contacts on your tablet and never worry about losing them again. Sync in real time or adjust it as you please. In the *Application* menu, tap **Settings**. Under *Personal*, tap **Accounts**. Then tap the appropriate account to access the synchronication settings.

To add a new account, tap **Add account**. Select the type of account and then follow the onscreen instructions.

Google Sync

In your Google account, you can set synchronization for Google products including Browser, Calandar, Gmail Google Photos, and

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others. From the *Settings* menu, tap **Accounts** > **Google** and under *Accounts*, tap your account name (your Gmail email address). This displays your Google account's synchronization settings menu. Tap the checkmark box next to the item you would like to have auto-sync. When checked, that item will auto-sync.

To manually synchronize an item, make sure the item is checked, tap the **Menu** icon and then tap **Sync now**.

Multiple Google accounts

If you have multiple Google accounts, such as separate accounts for personal and business contacts, you can access and synchonize them from the Accounts settings section. Tap **APPs** > **Settings** > **Add account**.

Changing language and text options

Set your location and language input preferences by tapping **APPs** > **Settings** > **Language & input**.

System

Setting the date and time

To set the date and time, tap **APPs** > **Settings** > **Date & time**.

Note

*If you travel frequently or live in an area that uses daylight saving time, and have mobile network access, activate **Automatic time zone** from this menu. Your tablet will set the date and time based on information it receives from the network.*

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Setting alarms

There are two predefined alarms on your tablet by default. To add or edit alarm settings, tap **Clock** in the *Application* menu and tap . Tap the ON/OFF switch next to a preset alarm to turn it on or off or tap the to create a new alarm.

Tap a preset alarm to edit it. You can:

- Set the alarm time.
- Give it a memo (e.g., "Work").
- Set which days to repeat the alarm.
- Set a ringtone.

You can delete an alarm by tapping . This action can be undone by tapping **UNDO**.

Updating your tablet's operating system

Your tablet can download and install system updates, adding support for new devices or expanding software options.

To check for updates, tap **APPs** > **Settings** > **About tablet** > **System updates** > **Check now**.

Note

Downloading new firmware can take up to 40 minutes, depending on your network speed. Do not press the power or reset button or access your tablet in any way during a system upgrade to prevent firmware installation failure.

Resetting your tablet

A clean boot restores your tablet to the factory settings.

Important

This will erase all your personal information, any contacts stored on your tablet and any programs you installed.

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To perform a clean boot, open **Settings** from the *Application* menu, then tap **Backup & reset** > **Factory data reset**; click **Reset tablet** and then **Erase everything** to format your tablet.

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FAQ AND TROUBLESHOOTING

This section lists frequently asked questions that may arise during the use of your tablet, and gives easy answers and solutions to these questions.

Aspect	Question	Answer
Audio	Why is there no sound coming from the device?	If the headset is plugged into the device, the speaker is automatically shut off. Disconnect the headset. Check that the device volume setting is not muted. Check that the volume control is not at its lowest setting.
Memory	Why do I have less storage than the specifications say?	A small amount of memory is reserved for system security.
Multimedia files	Why can't I view my picture files?	You may be trying to view an image that is not supported. **See Supported formats on page 53** for more information.
	Why can't I view my video files?	You may be trying to view a video that is not supported. **See Supported formats on page 53** for more information.
	Why can't I play my music files?	You may be trying to play a file that is not supported. **See Supported formats on page 53** for more information.

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Aspect	Question	Answer
System information and performance	How do I check the OS version of my device?	Open the **Application** menu and tap **Settings** > **About tablet** to check the OS version (Kernel/ build number) and other hardware and software information.
	Where can I find my serial number ID?	Open the **Application** menu and tap **Settings** > **About tablet** > **Device Information**.
Power	I couldn't turn on the device.	The battery power may be depleted. Recharge the device. **See Charging your tablet on page 10** for more information.
Storage	How do I check memory status?	To check storage status, go to **Settings** > **Storage.**
	What do I do when my device's internal storage is full or almost full?	You may need to delete installed APPs or move media files to the micoSD card.
Unlock pattern	I forgot my unlock pattern.	After five wrong entries, you can reset your unlock pattern. Tap **Forgotten pattern?** and enter your Google account username and password. You must have an active Google account on the tablet and an Internet connection. If this option is not available, please contact your local Acer service center.

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Aspect	Question	Answer
Heat	The tablet heats up when charging or operating for a long period.	It is normal for the device to heat up when charging. When charging is complete, it will return to its normal temperature. It is also normal for the tablet to heat up during long periods of use, such as watching a video or playing a game. All Acer tablets are factory-tested before release.

Other sources of help

For information on:	Refer to:
Up-to-date information regarding your tablet	www.acer.com
Service enquiries	support.acer.com

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SPECIFICATIONS

Performance

- MTK MT8321 quad-core 1.3 GHz processor
- System memory:
  - 1 GB of RAM
  - 16 GB of flash memory

Google Android™ 5.1 (Lollipop) operating system

Display

- 7" TFT-LCD capacitive multi-touch screen with IPS technology
- 1024 x 600 resolution
- Wide viewing angle

Multimedia

- Built-in stereo speaker
- Two built-in microphones

Supported formats

Type	Formats
Image	JPEG
Audio recording	AAC-LC, AMR-WB
Audio playback	AAC-LC, AAC, AAC+ (not raw AAC), AMR-NB, AMR-WB, MP3, OGG Vorbis, WAV
Video recording	H.264 BP, MPEG-4 SP, H.263 BP
Video playback	H.264 BP, H.264 MP, H.264 HP, MPEG-4 SP, H.263 BP

USB connector

- Micro USB port

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Power

- DC power-in (5.35 V, 2 A)

Connectivity

- 802.11b/g/n wireless LAN
- Bluetooth 4.0
- GPS

Camera

- Front camera
  - 2-megapixel
  - 720p HD audio/video recording
- Rear camera
  - 5-megapixel
  - 1080p Full HD audio/video recording

Expansion

- microSD card up to 128 GB (SDHC compatible, exFAT compatible)

Battery

- 12.8 Wh 3380 mAh 3.8 V 1-cell Li-ion battery pack
  Battery life: Up to 6 hours (based on video playback test results)

Note

Length of battery operation will depend on power consumption which is based on system resource use. For example, constantly using the backlight or using power-demanding APPs will shorten battery life between charges.

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Dimensions

Height	190 mm
Width	108 mm
Thickness	9.65 mm
Weight	0.28 kg.

Environment

Temperature

Operating: 0° C to 35° C

Non-operating: -20° C to 60° C

Humidity (non-condensing)

Operating: 20% to 80%

Non-operating: 20% to 80%

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GUIDELINES FOR SAFE BATTERY USAGE

Battery information

Do not use this product in a humid, wet and/or corrosive environment. Do not put, store or leave your product in or near a heat source, in a high temperature location, in strong direct sunlight, in a microwave oven or in a pressurized container, and do not expose it to temperatures over 60° C (140° F). Failure to follow these guidelines may cause the battery to leak acid, become hot, explode or ignite and cause injury and/or damage. Do not pierce, open or disassemble the battery. If the battery leaks and you come into contact with the leaked fluids, rinse thoroughly with water and seek medical attention immediately. For safety reasons, and to prolong the lifetime of the battery, charging will not occur at low (below 0° C/32° F) or high (over 45° C/113° F) temperatures.

The full performance of a new battery is achieved only after two or three complete charge and discharge cycles. The battery can be charged and discharged hundreds of times, but it will eventually wear out. When the talk and standby times are noticeably shorter than normal, buy a new battery. Use only manufacturer approved batteries, and recharge your battery only with manufacturer approved chargers designated for this device.

Unplug the charger from the electrical plug and the device when not in use. Do not leave a fully charged battery connected to the AC charger, since overcharging may shorten its lifetime. If left unused, a fully charged battery will lose its charge over time. If the battery is completely discharged, it may take a few minutes before the charging indicator appears on the display or before any calls can be made.

Use the battery only for its intended purpose. Never use any charger or battery that is damaged.

Do not short-circuit the battery. Accidental shortcircuiting can occur when a metallic object such as a coin, clip, or pen causes direct connection of the positive (+) and negative (-) terminals of the battery.

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These look like metal strips on the battery. This might happen, for example, when you carry a spare battery in your pocket or purse. Short-circuiting the terminals may damage the battery or the connecting object.

Leaving the battery in hot or cold places, such as in a closed car in summer or winter conditions, will reduce the capacity and lifetime of the battery. Always try to keep the battery between 15° C and 25° C (59° F and 77° F). A device with a hot or cold battery may not work temporarily, even when the battery is fully charged. Battery performance is particularly limited in temperatures well below freezing.

Do not dispose of batteries in a fire as they may explode. Batteries may also explode if damaged. Dispose of batteries according to local regulations.Please recycle when possible. Do not dispose as household waste.

Replacing the battery

Replace the battery with the same type as that which came bundled with your product. Use of another battery may present a risk of fire or explosion.

Warning

Batteries may explode if not handled properly. Do not disassemble or dispose of them in fire. Keep them away from children. Follow local regulations when disposing of used batteries.

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